भारतीय मानक ब्यूरो
(केन्द्रीय मुहर विभाग – I)

संदर्भ: सीएमडी–I/2:12:1 **23 नवंबर 2026**

विषय: विदेशी विनिर्माता प्रमाणन स्कीम (FMCS) के अंतर्गत भारतीय मानक ब्यूरो (अनुरूपता निर्धारण) विनियम, 2018 की स्कीम-I के लाइसेंस प्रदान करने हेतु पूरक दिशानिर्देश

उपर्युक्त विषय पर सक्षम प्राधिकारी द्वारा अनुमोदित पूरक दिशानिर्देश सभी संबंधित पक्षों द्वारा तत्काल प्रभाव से कार्यान्वयन हेतु संलग्न हैं। इन दिशानिर्देशों को संदर्भ: सीएमडी-I/2:12:1 दिनांक 25 फरवरी 2026 के माध्यम से जारी लाइसेंस प्रदान करने संबंधी दिशानिर्देशों तथा विदेशी विनिर्माता प्रमाणन विभाग (एफएमसीडी) द्वारा जारी लागू दिशानिर्देशों के साथ पढ़ा जाए। संलग्न पूरक दिशानिर्देशों में विशेष रूप से किए गए प्रावधानों को छोड़कर, पूर्व से लागू अन्य सभी आवश्यकताएँ यथावत लागू रहेंगी।

शेखर
वैज्ञानिक डी
सीएमडी–I

प्रमुख (सी एम डी – I)
उपमहानिदेशक (प्रमाणन)

Bureau of Indian Standards
(Central Marks Department – I)

Ref: CMD-I/2:12:1 **23 November 2026**

Subject: Supplementary guidelines for Grant of Licence under the Foreign Manufacturers Certification Scheme (FMCS) under Scheme-I of BIS (Conformity Assessment) Regulations, 2018

The supplementary guidelines on the above subject, as approved by the Competent Authority, are enclosed for implementation by all concerned with immediate effect. These guidelines shall be read in conjunction with the Guidelines for Grant of Licence issued vide Ref: CMD-I/2:12:1 dated 25 February 2026 and applicable guidelines issued by FMCD, if any. Except as specifically provided in the enclosed supplementary guidelines, the existing applicable requirements shall continue to apply.

Shekhar
Scientist-D
CMD-I

Head (CMD-I)
DDG (Certification)

परिचालित/ Circulated to:
प्रमुख, FMCD
Head, FMCD
प्रमुख, सीएमडी–II, सीएमडी–III
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प्रमुख, आईटीएसडी — बीआईएस इंट्रानेट पर अपलोड करने हेतु
Head, ITSD – with a request to upload on BIS Intranet
अन्य सभी संबंधित पक्ष
All other concerned

BUREAU OF INDIAN STANDARDS

(CENTRAL MARKS DEPARTMENT - I)

Our Ref: CMD-I/2:12:1 **23 November 2026**

Sub: Supplementary guidelines for Grant of Licence under the Foreign Manufacturers Certification Scheme (FMCS) under Scheme-I of BIS (Conformity Assessment) Regulations, 2018

This document stipulates the supplementary guidelines for Grant of Licence (GoL) under the Foreign Manufacturers Certification Scheme (FMCS). These are to be read in conjunction with the BIS Act, 2016 and Rules, Regulations framed thereunder, the Guidelines for Grant of Licence, Our Ref: CMD-I/2:12:1 dated 25 February 2026 (hereinafter referred to as the GoL Guidelines), and applicable guidelines issued by FMCD, if any.

Except as specifically provided herein, the applicable requirements as given in GoL guidelines shall continue to apply.

Applicability

1. These supplementary guidelines shall apply to all applications for grant of licence under FMCS.

Review of application

2. **(a)** The application shall be submitted along with the documents prescribed under clause 2 of GoL Guidelines and the applicable FMCS requirements.

(b) Following receipt, the application shall be reviewed and a detailed communication as per Annexure-I to these supplementary guidelines shall be issued to the applicant specifying the actions required for further processing of the application, including submission of samples for testing, payment of visit charges, intimation of readiness for preliminary inspection and rectification of deficiencies, if any. The applicant shall submit an undertaking as per Annexure-II to these supplementary guidelines.

(c) The applicant shall be advised to arrange testing of self-selected sample(s) in a BIS laboratory or a BIS recognized/empanelled third party laboratory. Such testing shall proceed in parallel with scrutiny of the application and planning and conduct of the preliminary inspection. Receipt of the test report(s) of self-selected sample(s) shall not be a prerequisite for conducting the preliminary inspection.

Testing of self-selected sample in third party laboratory

3. **(a)** The applicant shall be responsible for selection of the varieties to be sent for testing, based on the applicable Grouping Guidelines for the product, if any, so as to cover all varieties proposed under the scope of the licence. The requirements relating to registration, identification of samples and submission of the laboratory receipt under clause 4(d) of the GoL Guidelines shall be followed, as applicable.

(b) Test reports of laboratories specified under clause 4(e) of GoL Guidelines shall be accepted.

(c) Conformity of raw material(s), wherever required by the product standard, shall be established in accordance with clause 4(h) of GoL guidelines.

(d) It is the responsibility of the applicant to ensure that the test reports submitted are complete in all respects and conforming to the relevant Indian Standard. However, in case of partial test reports, it shall be dealt with in accordance with clauses 4(i) of GoL Guidelines. Where completion of testing during the preliminary inspection is required, the necessary testing facilities/arrangements and material shall be made available by the applicant.

(e) Long duration tests shall be dealt with in accordance with clauses 4(j), 4(k) and 5(g) of GoL Guidelines, as applicable. The undertaking as per Annexure-III of GoL guidelines shall be obtained wherever applicable.

(f) Where multiple varieties have been tested and one or more varieties are found conforming to the relevant Indian Standard, the application may be processed for grant of licence with the scope restricted to the conforming varieties, subject to fulfilment of other applicable requirements. Where no variety is found conforming, the application shall be processed for rejection in accordance with sub-regulation (6) of regulation 4 of the BIS (Conformity Assessment) Regulations, 2018 and the procedure under clause 10(b) of the GoL Guidelines. For this purpose, non-conformity at the first instance shall be sufficient, and the provision for testing for the second time shall not apply.

Planning and conduct of visit

4. **(a)** The preliminary inspection shall be planned in parallel with testing of the self-selected samples. Pending receipt of these test reports shall not, by itself, delay planning or conduct of the visit.

(b) The preliminary inspection shall be carried out in accordance with clause 5 of GoL Guidelines.

(c) An independent sample and a counter sample shall be drawn by the BIS officer in accordance with clause 5(f)(ii) of GoL Guidelines. Packing, sealing and dispatch of the sample shall be carried out in accordance with clause 5(f)(iii) of GoL Guidelines and applicable laboratory instructions. The applicant shall be responsible for transportation and deposition of the independent sample at the laboratory specified by the BIS officer in the Test Request issued during the preliminary inspection.

(d) The undertaking submitted by the applicant as per Annexure-II to these supplementary guidelines shall be verified during the preliminary inspection.

(e) Discrepancies observed during the preliminary inspection shall be communicated to the applicant. Satisfactory corrective action shall be verified before grant of licence, as applicable.

Grant of licence

5. **(a)** Grant of licence shall be considered on the basis of satisfactory scrutiny of the application, satisfactory preliminary inspection and verification of corrective actions, wherever required, and conformity established through test report(s) of self-selected sample(s), together with testing witnessed during the preliminary inspection, wherever applicable.

(b) The test report of the independent sample drawn during the preliminary inspection shall not be awaited for grant of licence. The test report shall be used for subsequent review of the licence.

(c) Before grant of licence, proof of dispatch of the independent sample to the laboratory specified during the preliminary inspection shall be verified. Grant of licence shall be considered only after such verification.

Testing Charges

(d) The testing charges of self-selected samples shall be borne by the applicant. The testing charges of the independent sample drawn by BIS during the preliminary inspection shall be borne by BIS.

Timeline for Application Processing

(e) The application processing time is normally expected to be 180 days, provided the applicant duly completes the required actions, including deposition of self-selected sample(s) in the laboratory, payment of requisite fees and confirmation of dates for inspection. Where the testing time for the product exceeds 30 days, or the time taken for completion of visa formalities, or transit and deposition of sample(s) in the laboratory exceeds 30 days, the application processing time may be longer, depending on the additional time required for the respective activities.

Receipt of independent sample report

6. **(a)** Following grant of licence, the status of testing of the independent sample deposited in the laboratory shall be reviewed and followed up by FMCD for timely receipt of the test report.

(b) Partial test reports of the independent sample drawn during the preliminary inspection shall be dealt with in accordance with clause 8(c) of GoL Guidelines. Pending long duration test reports shall be reviewed in accordance with clause 8(d) of GoL Guidelines.

(c) In case a test report of any surveillance sample drawn after GoL is received prior to receipt of the test report of the independent sample drawn during preliminary inspection, the same shall be dealt with in accordance with clause 8(b) of GoL Guidelines.

Further actions

7. **(a)** In case the independent sample drawn during preliminary inspection is found conforming, the result shall be recorded and normal operation of the licence shall continue, subject to compliance with the applicable requirements.

(b) In case of non-conformity of the independent sample drawn by BIS during the preliminary inspection, the licence, if granted, shall be put under suspension immediately without any prior intimation, in accordance with the applicable provisions of the BIS (Conformity Assessment) Regulations, 2018. Corrective action, drawal and testing of fresh samples, revocation of suspension and initiation of cancellation proceedings shall be dealt with in accordance with clause 8(a) of the GoL Guidelines and the undertaking obtained as per Annexure-II to these supplementary guidelines.

(c) Action under clause 7(b) of these supplementary guidelines shall be taken irrespective of conformity of any surveillance sample drawn after GoL, in accordance with clause 8(b) of the GoL Guidelines.

(d) Non-conformity in long duration tests or failure to submit the relevant test report within the stipulated period shall be dealt with in accordance with clause 8(d) of GoL Guidelines and the applicable undertaking.

(e) Subsequent non-conformity of surveillance samples and other instances of unsatisfactory performance during operation of the licence shall be dealt with under the respective guidelines issued vide Our Ref: CMD-I/2:12:2 (Part 1) and CMD-I/2:12:2 (Part 2), both dated 25 February 2026, as amended from time to time.

(f) Subject to clause 3(f) of these supplementary guidelines, rejection of application and provision for appeal shall be governed by clauses 10 and 17 of GoL Guidelines, respectively. Product-specific guidelines shall be followed in accordance with clause 11 of GoL Guidelines.

Annexure-I

Our Ref.: …… **Date: ……**

Subject: Actions required for processing of Application No. CM/A–……

M/s ……
……
……

Dear Sir/Madam,

This is with reference to your application No. CM/A–…… dated …… for grant of licence to use the Standard Mark on …… (product) as per IS ……, manufactured at your factory situated at …… (complete factory address).

2. The application has been examined. You are requested to complete the following actions for further processing of your application:

(a) Submission of samples for testing: Send self-selected samples to a third party laboratory for testing against the requirements of the relevant Indian Standard. You may select any laboratory established, maintained or recognised by BIS, or empanelled by BIS, having the requisite testing facilities and approval for the product/varieties concerned, which can be found using the BIS Laboratory Information Management System (LIMS). The test request shall be generated through the BIS portal. The samples shall be selected in accordance with the grouping guidelines specified in the applicable Product Manual so as to cover all varieties intended to be included in the scope of the licence. The quantity of samples shall also be as specified in the Product Manual. Testing charges shall be paid directly to the selected laboratory. A copy of the test request and evidence of submission of samples and payment of testing charges shall be furnished to BIS.

(b) Payment of visit charges: Pay the visit charges as detailed below and furnish proof of payment:

Particulars	**Amount payable**
Total	

Payment details/instructions: ……

(c) Readiness for preliminary inspection: Inform a suitable period during which the preliminary inspection may be carried out at your manufacturing premises. The proposed dates shall be within 30-60 days from the date of this communication.

(d) Rectification of deficiencies: Scrutiny of your application has revealed the following deficiencies with respect to administrative and technical requirements. Submit a complete point-wise reply along with the requisite documents/evidence of compliance, as applicable:

(i) ……

(ii) ……

3. A complete reply, along with evidence of completion of the actions specified above, shall be submitted within 30 days from the date of this communication.

4. In case the above actions are not completed within 30 days from the date of this communication, it shall be presumed that you are no longer interested in pursuing the application. The application shall be liable for rejection on account of being incomplete, in accordance with the Bureau of Indian Standards (Conformity Assessment) Regulations, 2018.

Yours faithfully,

Signature of designated authority
(Name of designated authority)
Designation

Annexure-II

Undertaking by applicant under FMCS

(To be submitted on the letterhead of the applicant by a Member of Management/Authorised Signatory to the Head, FMCD)

The Head
Foreign Manufacturers Certification Department
Bureau of Indian Standards
Dear Madam/Sir,

I, ... (name), ... (designation), being Authorised Signatory of ..... (name of applicant), have submitted our application No. ..... dated ..... for grant of licence under FMCS for use of the BIS Standard Mark on ..... (name of product) as per IS ..... (Indian Standard No.), manufactured at our factory at ..... (address). I have read and understood the supplementary guidelines and clearly understand and agree to the following conditions:

(i) We have read and understood the requirements of the supplementary guidelines for FMCS application processing and the consequences of non-conformity of the self-selected sample(s) and the independent sample drawn by BIS;

(ii) We shall select the varieties to be sent for testing in a BIS laboratory or a BIS recognized/empanelled third party laboratory situated in India, based on the applicable Grouping Guidelines, if any, so as to cover all varieties intended to be included under the scope of the licence. Selection of the self-selected sample(s) shall be our responsibility;

(iii) If any self-selected sample is found non-conforming to the relevant Indian Standard during the course of processing of the application, our application shall be liable for rejection at the first instance, in accordance with the BIS (Conformity Assessment) Regulations, 2018. The provision for testing for the second time shall not apply in such cases;

(iv) We shall ensure deposition of the independent sample drawn by BIS during the preliminary inspection in the laboratory informed to us during that inspection and submit acknowledgement of receipt by the laboratory. Grant of licence shall be considered only after verification of such proof of dispatch;

(v) The testing charges of the self-selected sample(s) shall be borne by us;

(vi) If the independent sample drawn by BIS during the preliminary inspection sample is found non-conforming to the relevant Indian Standard, the licence, if granted, shall be put under suspension immediately without any prior intimation, in accordance with the applicable provisions of the BIS (Conformity Assessment) Regulations, 2018;

(vii) In such case of suspension, we shall take necessary corrective actions, inform the same to BIS and confirm readiness to offer fresh sample(s) of product manufactured after taking corrective actions, within 30 days from the date of suspension;

(viii) Revocation of suspension shall be considered on the basis of conforming test report(s) of the fresh sample(s) from a third party laboratory;

(ix) The testing charges for sample(s) drawn for consideration of revocation of suspension, along with the charges for the visit undertaken for verification of corrective actions and drawal of improved sample(s), including associated travel and incidental expenses, shall be borne by us; and

(x) If the fresh sample drawn by BIS for consideration of revocation of suspension is found non-conforming, or we fail to inform BIS of corrective actions taken and offer improved sample(s) within 30 days from the date of suspension, proceedings for cancellation of the licence shall be initiated in accordance with BIS (Conformity Assessment) Regulations, 2018.

Place: ..... Date: .....

Signature: .....

Name and designation: .....

Seal of the applicant